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KINGSTONE & THRUXTON GROUP PARISH COUNCIL

Minutes of a meeting held on Wednesday 8th June 2022

At 19.00 in Kingstone Village Hall

Present:

Cllr Colin Knight, Cllr Nick Knudsen (Chairman), Cllr Denise Lloyd, Cllr Francis Milsom, Cllr Colin Pugh (Vice-Chairman), Cllr Lynne Thorne and Cllr Colin Warrillow

In attendance:

Ward Cllr Christy Bolderson, Lisa Lewis (Parish Clerk), Steve Madison (Sports Association), PFO Paul Neate (Parish Footpath Officer) and five members of the public.

Agenda Ref	Minutes
1.	Apologies for absence were noted from Cllr Colin Warrillow and Cllr John Watkins.
2.	To receive declarations of interest & written requests for dispensation Cllr Lynne Thorne Declared her interest in Items 11. & 11.1 of the agenda
3.	Approval of minutes from the Annual meeting of the Parish Council held Wednesday 4 th May 2022. It was RESOLVED to adopt the minutes as a true record, and they were signed by the chairman.
4.	Appointment of members to represent the Parish Council on the John Hoskyns charity, the necessity of this was discussed and it was RESOLVED that the clerk will clarify if a representative of the parish council is required for this charity.
5.	<p>Members of the Public – The following items were discussed:-</p> <ul style="list-style-type: none"> A resident provided details of a new food service called Herefordshire Helpers whose aim is to reduce food waste in the community. Costs were outlined and a request for parish council assistance was made to be considered later in the meeting. The possibility of a link to their Facebook page on the parish council website was discussed and it was AGREED this should be added. The issue of overgrown shrubs obstructing the highway at a residence on the C1221 was raised and it was RESOLVED that the clerk will report this to Balfour Beatty.
5.1	<p>Clerk's Report and Correspondence</p> <p>Footpaths – Correspondence received from a resident in a neighbouring parish with regard to the KS26 footpath and new fencing that has been installed, believed to be encroaching on the path. PFO has inspected and advised:- <i>I have walked the BT path and apart from it being overgrown and difficult to walk through I don't see the new fence as a problem as this is a footpath not a bridleway. Now would be the time to ask BT to cut the pathway and either move the fence or cut the tree down as this is a big problem for access. I would say the fence posts were moved away from the trees to avoid the roots.</i></p> <p>TX1 – No update received as yet.</p> <p>Jubilee Park – A quotation has been received, I am awaiting an additional quotation and a meeting will then be set with the scoring panel.</p> <p>Defibrillator The replacement door has been received and replaced on the unit.</p> <p>Insurance Policy I can confirm that the policy has been renewed and confirmation received from Zurich. Noticeboard to be added with effect from 8th June 2022 (delivery date) at no additional premium.</p>

	<p>Correspondence:</p> <ol style="list-style-type: none"> 1. Email received from Robert Taplin to thank the Parish Council for the cheque received in respect of the Internal Audit. 2. A resident emailed regarding an overgrown hedge in Whitehouse Drive obstructing the footway – this has been reported to BBLP reference number: 11121017 and also concern about the number of parked cars partially obstructing footways. She has had difficulty manoeuvring her mother’s wheelchair. I have directed her to report this through 101 as it is the police that enforce parking offences. 3. A resident reported an overgrown hedge between Coldstone Cross and Dews Corner – again this has been reported to BBLP, reference number: 11121018 4. Overgrown hedging obstructing footway in Green Lane also reported to BBLP. <p>Planning – FOR INFORMATION ONLY 220647/XA2 – Bridge Court Barn, Kingstone HR2 9ES – Application Approved</p>
<p>6.</p> <ul style="list-style-type: none"> • • • 	<p>Chairman’s Announcements</p> <p>The lighting of the Beacon was an extremely successful event with around 300 members of the public present to see Tamzin Clive DL do an excellent job of lighting the Beacon, which could be seen from afar. The chairman thanked the staff of the Whitfield Estate who did n excellent job of building the Beacon.</p> <p>Picnic in the Park had a good turnout despite the poor weather approx. 150 people turned out to support the event. The chairman has organised the sending out of Thank you letters to all those that helped and sponsored the event.</p> <p>The chairman suggested that it was a good basis for organising a late summer fete in August / September. It was RESOLVED to add this to the next agenda.</p>
<p>7.</p> <p>7.1</p>	<p>Police Report</p> <p>Police were not present to provide a report.</p> <p>Anti-Social Behaviour It was noted that vandalism had taken place on the Sports Field prior to the Jubilee Picnic where the bunting was damaged in several places. CCTV images were collected and have been forwarded to the police. Lagan Homes development report approx. £10,000 worth of damage has taken recently</p> <p>It was noted that there was to be a knife angel meeting in Clehonger on Monday 13th June 2022 to discuss young people in the community and Cllr Pugh was hoping to attend.</p>
<p>8.</p> <p>8.1</p> <ul style="list-style-type: none"> • • • • • 	<p>Ward Councillor’s Report</p> <p>Ward Cllr Bolderson reported the following:-</p> <ul style="list-style-type: none"> • Firstly she passed her congratulations and thanks to all who organised local events in the community. She managed to attend a few. Her full report is to follow, but main points to note are: • The Commonwealth Baton is coming to Hereford on the 5th July and will be starting at the Cathedral. • Herefordshire Hoard – the council have the opportunity to acquire some of the treasures which are going to be on display. Full details, including dates to follow in her report. • Dirt Bike update – Connexus are happy with the Business Plan, however formal sign off is required. It is hoped that this will be received by the end of June. • Consultations are underway with regard to St. Owens Street Cycle path and also Leominster Heritage.
<p>9.</p>	<p>Bike Track Business Case</p> <p>Update provided above in the Ward Councillor’s report.</p>
<p>10.</p> <p>10.1</p>	<p>Jubilee Park</p> <p>It was noted that one tender had been received. Awaiting a further one.</p> <p>Queen’s Jubilee Celebration 2nd - 5th June 2022</p> <p>It was noted that along with the picnic several other successful events took place in the village at both the village hall and church.</p>

	<p>The chairman proposed giving a medal to celebrate the Queens Platinum Jubilee to the children within the parish via primary school. It was considered and decided that both nurseries should be included. Clerk to establish numbers and requote for consideration at the next meeting.</p>
<p>11. 11.1</p>	<p>Village Hall Report</p> <p>The following report was provided by Cllr Thorne on behalf of the chairman of the village hall committee:-</p> <p>Kingstone Village Hall Extension Objectives</p> <ol style="list-style-type: none"> 1) To increase available space for events 2) To make available for hire meeting room / rooms without having to meet in the main hall 3) To provide storage space 4) Improve heating with zoned areas 5) Replace glazing with new double or treble glazed units 6) Increase size and modernise kitchen 7) Provide separate bar area <p>Architect has produced plans which were submitted to Herefordshire Council on behalf of the Parish Council (Parish Council eligible for 50% discount on planning applications) 2020 Planning approved Building Regulations submitted & approved 2021 Several prospective Contractors suggested by the Architect, all have received Building Regulations paperwork etc. Further information was requested by prospective contractors, radiator/sockets/ switches etc all provided and forwarded to contractors. Only two contractors submitted estimates. Both estimates in the region of £200,000.00 (Two Hundred Thousand Pounds) plus VAT Need to engage a Project Manager before accepting quotation which will no doubt require revising because of inflation etc. Big Lottery fund considered as most probable for grant, however until the final amount required is established applying for a grant is somewhat difficult Are the Parish Council able to assist with the project?</p> <ol style="list-style-type: none"> 1) Engage project manager 2) Complete grant application Financial benefit of Parish Council managing the project is that all VAT can be reclaimed a facility which is not available to the Hall Trustees. <p>The above report was considered and discussed by councillors which resulted in a number of additional questions being raised. It was RESOLVED to seek additional information from the chairman of the village hall committee and add to the next agenda for a decision on whether the parish council are able to assist.</p>
<p>12.</p>	<p>Kingstone Sports Association</p> <p>Steve Madison provided the following report:-</p> <ul style="list-style-type: none"> • When 106 money is received, equipment will be ordered. • AGM is to take place on the 17th July 2022, location to be confirmed and will be advertised. Volunteers to be recruited. • Vandalism is to be repaired at the weekend and a meeting with the local police has been requested. • Play Parks - £60,000 spend on open spaces. Equipment is to be refurbished as to replace would cost in excess of £100,000. They are a small committee with only 4 members, so volunteers would be appreciated. A member of the public suggested a work party would be beneficial, this will be considered and members of the public are welcome to attend the AGM. Steve confirmed that the cost of repairing the vandalism alone stands at around £800 -£900.
<p>13. 13.1 13.2 13.3</p>	<p>Financial Reports</p> <p>It was RESOLVED to pay all invoices detailed on the payments schedule, as shown below.</p> <p>Banking</p> <ul style="list-style-type: none"> • The bank balance of the Business Account was noted at £25,123.89 on 18th April 2022. Bank statements signed by chairman. Reconciliations to follow. The clerk advised the change to Unity Bank is still progressing.

It was noted that the new noticeboard had been added to the insurance policy with effect from 08/06/2022 at no additional cost.

KINGSTONE AND THRUXTON GROUP COUNCIL
Schedule of Payments Required (To Date) Date: May 2022

Date:	PAYABLE TO	FOR	GROSS AMOUNT £	Minute Ref:	VAT £	NET AMOUNT £	FROM BUDGET HEADING	Ch No:
31/05/22	Lisa Lewis	May Salary in line with clerk's contract including 2 additional hours for Allotments and tax refund	-	13.1 (08/06/22)		-	Clerk's Salary	740
19/05/22	Lisa Lewis	Reimbursement of Jubilee Supplies	£262.52	13.1 (08/06/22)	£43.78	£218.74	Jubilee	740
20/05/22	Lisa Lewis	Reimbursement of A1 Frames for Road Calming Display	£44.98	13.1 (08/06/22)	£9.00	£53.98	Road Calming / Safety	740
08/06/22	Francis Milsom	Reimbursement of Road Calming A1 Prints	£79.90	13.1 (08/06/22)	0.00	£79.90	Road Calming / Safety	741
08/06/22	Convenience Company	Hire of loos – Jubilee	£144.00	13.1 (08/06/22)	£24.00	£120.00	Jubilee	742

14. Highways and Environmental Matters

14.1 Lengthsman's Report The lengthsman was not present to provide a report.

14.2 Lengthsman Plan It was noted that following a lengthsman's working group meeting the village has been divided into three sections which will each receive a maintenance day over a 3 month period at which point the plan will be reviewed.

14.3 KS7 – gates to replace stile – defer until Cllr Watkins is present.

14.4 KS3/KS1 – the PFO recommended the KS1 is removed completely with the mid-section of the KS3 stile being removed. It was **RESOLVED** by a unanimous vote to proceed with the proposed changes, clerk to instruct the lengthsman to carry out the work.

<p>14.5</p> <p>14.6</p> <p>14.7</p>	<p>The cost of plastic dog fouling signs was confirmed at £2.00 per sign. It was RESOLVED that the clerk should contact the enforcement officer at Herefordshire Council to obtain signage, failing this it was APPROVED by a unanimous vote to proceed with ordering 25 signs.</p> <p>Village Names Signs – the clerk confirmed the request had been forwarded to BBLP for further information. Item to remain on the agenda.</p> <p>The proposed Footway Improvements were discussed and it was noted that there were several safety issues, as such there is a re-design underway. The footway is to be incorporated into the road calming plans being drawn up by the parish.</p>
<p>15.</p>	<p>Footpaths Paul Neate (PFO) provided an update on the footpaths:- KS25 – he suggested that this requires clearing inc. the entrance the opposite side of the field onto the C1221. It was RESOLVED by a unanimous vote to instruct the lengthsman to carry out this work, clerk to action. KS2 – it was noted that there is a bridge collapse on this path. The clerk confirmed that this has been reported on the website. Clerk to email ward cllr with details. KS5 Bridge remains closed. He and Keith (Assistant PFO) have been clearing stiles. He noted there are a lot of paths without access due to growing crops. He advised that there should be 1m left for paths. He will contact Whitfield Estate regarding this and report others to the helpline. Any overgrown stiles to be reported as well.</p>
<p>16.</p> <p>16.1</p> <p>16.2</p>	<p>Planning To consider the following planning applications submitted to Hereford Council:- No applications received.</p> <p>106 Monies allocated from Whitehouse Drive Development – Ward Cllr Bolderson advised there is a link on Herefordshire Council website that provides all the information on amounts paid in respect of 106 money.</p>
<p>17.</p> <p>17.1</p> <p>17.2</p>	<p>Drainage No further update received, Cllr Pugh has been corresponding with Herefordshire Council. It was noted that neither the Sports Association or the landowner have been contacted. There is still 40% of the survey remaining. It was also noted that ditches are to be cleared first and work is to commence in July. Cllr Pugh to escalate the problem to Cllr John Harrington.</p> <p>Drainage Grant Work – the clerk confirmed that the lengthsman has been instructed to carry out the work.</p>
<p>18.</p>	<p>Allotments A site meeting took place on the 10th May 2022. It was confirmed that 20 ½ plots will be allocated. They are to be offered at a cost of £45 per plot. Each plot will be divided using cardboard paths covered in bark chippings. Plot terms and conditions and tenancy agreements to be finalised. Transfer of ground to the parish council is due to take place shortly.</p>
<p>19.</p> <p>19.1</p> <p>19.2</p>	<p>Road Calming and Speed Watch The road calming plans are to be left in the village hall for comments from members of the public. Suggested position on or by the stage.</p> <p>At the suggestion from the local police team, a scarecrow competition was proposed for High School and Primary School Children with a suggested prize of £50 1st and £25 for 2nd place. It was unanimously AGREED to proceed with holding a competition.</p>
<p>20.</p> <p>20.1</p> <p>20.2</p>	<p>Communications It was confirmed that the local Facebook page is being used to publicise events and information from the parish council.</p> <p>The clerk confirmed delivery of the new noticeboard is scheduled for this week.</p>
<p>22.</p>	<p>Items for next agenda Defibrillator Training Road Calming – Public Consultation Speed Indicator Devices (SIDS) Late Summer Fete</p>

	CHANGE OF AGENDA ORDER
5.1	Herefordshire Helpers: It was proposed to assist Herefordshire Helpers with a donation of £500. It was RESOLVED by a unanimous vote to proceed with the donation.
23.	Date of next parish meeting is Wednesday 6th July 2022
24.	Meeting closed at 9:21pm.

SIGNED.....

DATED.....

Ward Councillor's Report – June 2022

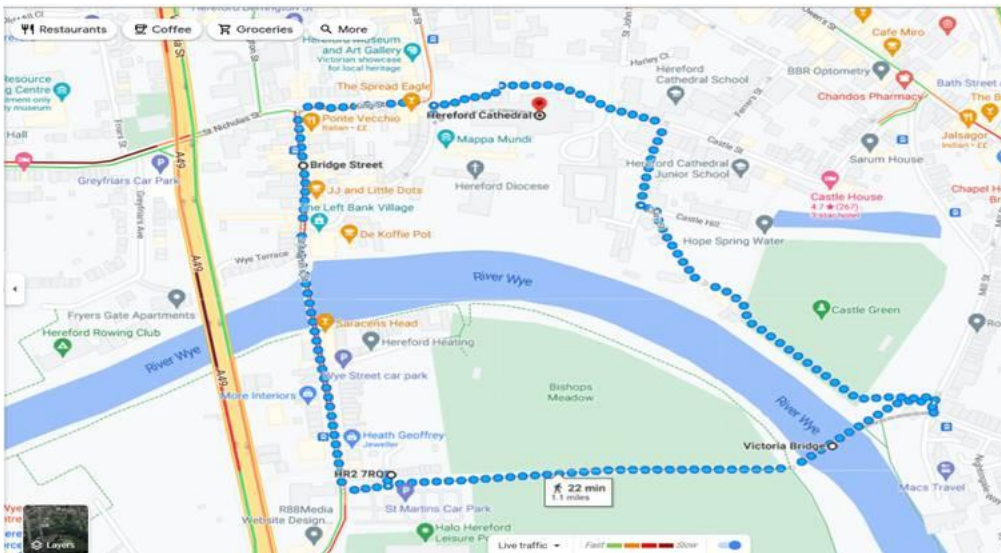
With most formal council meetings last month either cancelled or postponed, there is limited business to report other than what you already receive via council communications. However, some key points to note:

Jubilee Events

Congratulations and thank you to all those that held and contributed to all the various celebratory events across the ward over the bank holiday weekend. Those that I was able to make were all well attended and had a wonderful atmosphere and feeling of goodwill throughout.

Commonwealth Baton Relay

Birmingham 2022 is hosting the 16th official Queen's Baton Relay – a journey which brings together and celebrates communities in every corner of the Commonwealth ahead of Birmingham 2022. The Baton has already begun its journey across the Commonwealth, where it will have visited Europe, Africa, Asia, Oceania, the Caribbean, and the Americas, before returning to England in July 2022 and Herefordshire on Tuesday 5 July 2022. The baton route will start and end at the Cathedral from approximately 2.45pm-3.45pm and an afternoon of activities will run from 1-4pm. If you have any queries please email cwbr@herefordshire.gov.uk or telephone 01432 260 027.



Herefordshire Hoard

In 2015, a hoard of Viking treasure was found in Herefordshire, and this month saw the return of several items to Herefordshire to go on display for public viewing. There is currently a public fundraising campaign to help raise the funds to acquire the hoard – please see [Herefordshire Hoard](#). There are several free viewing events at the Museum Resource and Learning Centre, roadshow events and talks taking place across the county – [Get a glimpse of the Herefordshire Hoard](#)

Museum Resource and Learning Centre (MRLC): 22 June, 6 July, 9 July

Roadshows: 11 June Ledbury, 18 June Luston, 2 July Leominster, 17 July Belmont, 23 July Peterchurch, 30 July Fownhope

Talks: 9 June Present Day Pillaging (Tim Hoverd), 22 June Herefordshire Hoard (Dr Gareth Williams), 21 July Treasure Tales and Hidden Hoards (Peter Reavill)

Local Plan 2021-41

[Local Plan 2021-41 - Place shaping consultation](#) – This represents the [third public consultation](#) upon potential options for the new local plan. The consultation sets out possible options and/or potential strategic development areas for Hereford, each of the County’s market towns together with a range of alternative settlement hierarchies for rural parts of Herefordshire. Consultation is from Monday 13 June until Friday 29 July. I would encourage as many of you to participate if possible or please attend a local events for more information: Hereford – Wed 29 June; Ross-on-Wye – Thurs 30 June; Ewyas Harold – Mon 4 July. I hope to attend the Ewyas Harold meeting and look forward to seeing as many of you as possible.

Latest Consultations and Resident Feedback

- [Local Plan 2021-41 - Place shaping consultation](#) – see above
- [St Owen Street cycle contraflow \(TRO consultation\) 2022](#) – have your say on the traffic refulation order from 19 May to 16 June 2022
- [Leominster High Streets Heritage Action Zone](#) – provide your thoughts on plans to improve Leominster town centre from 9 May to 21 June 2022

Covid-19

For more information on Coronavirus see [Herefordshire Council website](#) and local data [Understanding Herefordshire Covid-19 summary website](#)

Neighbourhood Matters from West Mercia Police

Neighbourhood Matters enables residents, businesses and community groups to keep in touch with our local West Mercia Police teams and learn more about what they are doing in your community. It’s free to sign up and is a great way to know what’s happening in your area and what is being done about it. You can choose to receive updates on crimes and latest information on on-going incidents. You can also hear about positive police action, good news stories and be able to play an active part in helping with public appeals. To find out more and sign up, visit the [Neighbourhood Matters website](#).

Highway or Footpath Defects

Rather than contacting the Locality Steward directly, please can I encourage you to report any defects and potholes by phone 01432 261800 or by logging onto the Herefordshire Council website

<https://www.herefordshire.gov.uk/info/200196/roads>.

You can report the following items online:

- [Faulty street light](#)
- [Flytipping](#)
- [Public right of way problem](#)
- [Highway drainage issue](#)
- [Overhanging tree](#)
- [Pavement needing repair](#)
- [Pothole](#) or use the [ReportingApp](#)
- [Road needing resurfacing](#)
- [Road sign defect](#)
- [Worn road markings or missing cats eyes](#)